



Policies Form

Student's Last Name: _____ Age: _____

Student's First Name: _____

Parent(s) or Guardian(s) Last Name(s): _____

Parent(s) or Guardian(s) First Name(s): _____

LEVEL: Ages are guidelines only and students will be placed in the level most appropriate to his or her development and capabilities. Level 3 students may take any lower level or adult class at no extra charge. Level 2 students may take any Level 1C class at no extra charge and select Level 3 classes upon invitation.

ATTIRE: Please refer to TBA's **Uniform Guide**.

Additional Info: Level 1A may substitute tights with white bobby socks.

Pointe shoes (in addition to slippers) **only for those approved by the instructor**.

Hair must be secured back and up (a bun is preferred for girls). Minimal jewelry at instructor's discretion.

Free Dress- At the last class of each month. Any appropriate, non-constricting dance clothing may be worn. No two piece leotards allowed.

ABSENCE: A certain amount of dedication is expected at TBA to maintain the skill needed for each level of training. Even at introductory levels it is difficult for a student and disruptive to the class as a whole if absences are prevalent. Excessive absences, especially at rehearsal time, may result in exemption from performance, change in class level or expulsion from the school (fees nonrefundable). Ballet is an athletic endeavor as well as an art and requires the same amount of dedication as any sport. If a student must be absent from class, please call or text Gina personally prior to class time. Acceptable reasons for absence are illness and school work load.

PAYMENT: Tuition is to be paid monthly in advance and in full. Payment is due by the first class of the month payable by check or money order only to The Ballet Académie, preferably mailed to P.O. Box 61492, Lafayette, LA 70596, or else handed in at the first class. A statement will not be mailed. A late fee of \$10.00 will be added to tuition due if not received by the first class. A \$25.00 NSF charge will be added for each check returned and payments received in cash or money order thereafter. Months with five weeks of classes will be considered make-ups for any cancelled classes or those months with less classes due to holidays.

TUITION IS NOT REFUNDABLE: Students who miss class or withdraw before the end of the month remain obligated for the full month's tuition. Credit will not be given for missed classes. There is no credit for classes cancelled for any reason by the school, although participation in another level may be allowed as a makeup class with notice if available.

DISCOUNTS: A family discount of 10% will apply to the tuition total for all families with more than one student enrolled and for pre-payments of 3 or more months at a time. A one time discount of 50% for one month tuition will apply to anyone who refers a student and that student remains enrolled for at least 4 months. The referring student will receive the discount in the fourth month.

CANCELLATION: Students withdrawing from the school mid-month will still be obligated for that month's full tuition amount and no refunds will be given if payment has already been made.

ANNUAL REGISTRATION FEE: A registration fee of \$50.00 (includes a t-shirt) will be charged each September to cover administrative costs and may be combined with September tuition. Students enrolling new to the school at summer are not required to pay another registration fee in September.

WAIVER: Hold Harmless Policy:

"I understand that there is a risk of personal injury associated with dance classes and performances. I represent that the above named student is in good health and physically capable of participating in dance classes and performances. On behalf of myself and the above named student, I hereby waive and release any claim against The Ballet Académie, employees and contractors, & landlord of TBA arising out of personal injury occurring in connection with classes, performances or otherwise occurring in or around the dance school or other location of classes or performances. I accept responsibility for obtaining appropriate accident, health and hospitalization insurance to cover the student in the event of personal injury. In the event of an injury or other medical emergency and I cannot be reached, I authorize The Ballet Académie to seek any medical assistance reasonably required and agree to be responsible for any medical expenses incurred on behalf of the student." It is understood that the teaching of dance requires a certain amount of physical contact between student and teacher. Parent / guardian acknowledges that such physical contact is inherent in the teaching process and is not intended to be inappropriate.

Parent's / Guardian's signature or student's signature (if 18 years or older):

X _____ Today's Date: _____

Printed Name _____